

TRI-SERVICE AGREEMENT FOR SUPPORT AND ACCOMPLISHMENT OF FLIGHT  
TEST AND ACCEPTANCE, FLIGHT OPERATIONS AND FLIGHT SAFETY

The following policy statements and procedures for the support and accomplishment of flight test and acceptance, aircraft flight and ground operations, and flight safety are herein agreed to by the Defense Contract Management Agency (DCMA) and Departments of the Army, Navy, and Air Force.

a. Per DFARS 242.202, DCMA is assigned DoD contract administration responsibilities at contractor plants/facilities. In this capacity, the Agency manages the flight test and acceptance of Government aircraft; approves contractor flight crews, contractor flights, and the contractor's flight and ground operating Procedures; and ensures the contractor maintains an aircraft flight and ground operations and flight safety program as prescribed by the contract and the Combined Instruction entitled, "Contractor's Flight and Ground Operations," (DCMA INST 8210.1, AFI 10-220, AR 95-20, NAVAIRINST 3710.1 (Series), and COMDTINST M13020.3).

b. Assignment of Service personnel to DCMA Aircraft Operations positions. Personnel from the Military Departments will be assigned to DCMA activities to perform the responsibilities in paragraph a. above. Assignment of personnel will be based on the specific mission requirements of each DCMA activity and will be held to the minimum required to perform the mission in accordance with the crewmembers' parent Service directives. Permanent Change of Station (PCS) assignments for specific periods of time will be funded by the Military Departments in accordance with DoD policies. Prior to requesting additional positions, DCMA will coordinate new billet requirements with the appropriate program office.

1. Flight personnel. DCMA will assess the new workload and determine if the new work can be adequately supported by existing personnel. In the event resident aircrews are unavailable, the procuring Service will provide aircrews on a temporary basis to support the flight mission (with consideration given to the Service's operational mission requirements). If DCMA crews are available, temporary duty (TDY) expenses will be funded by DCMA.

2. Government Flight Representatives (GFRs), Ground GFRs (GGFRs) and Government Ground Representatives (GGRs). GFRs, GGFRs, and GGRs are the primary personnel responsible for mitigating the risk borne by the Government via the Ground and Flight Risk Clause, without which contractor flight operations cannot proceed. Non-resident GFRs/GGFRs/GGRs may be assigned to a maximum of six contractor facilities of which he/she may be Primary GFR at no more than four. However, the size and scope of individual contract workload may require commanders to limit personnel to support a single facility.

c. To assist DCMA in efficiently accomplishing the Agency's mission, the Military Departments will instruct their procuring offices to provide the earliest possible notification to DCMA-AO (DCMA-AONewAviationContracts@dcma.mil) of the placement or potential placement of aircraft contracts that involve flight test and acceptance responsibilities.

d. The Military Departments will ensure that properly qualified Contract Management Office (CMO) commanders, aircrews, GFRs, and GGRs are provided to DCMA in a timely manner to fulfill the Agency's mission. DCMA will determine the training requirements for each position. Funding/funding guidance to meet these training requirements will be provided by:

1. Army: Army Human Resource Command (AHRC). AHRC will ensure appropriately qualified personnel are selected to support DCMA training class requirements in accordance with Army Manning Guidance and a valid requisition. Officer requirements will be processed through Officer Personnel Management Directorate (AHRC-ORD) and Enlisted requirements through Enlisted Personnel Management Directorate (AHRC-EPD). AHRC Officer and Enlisted Personnel Management Directorates will coordinate with DCMA to obtain the funding line of accounting to be used to fund the temporary duty and per-diem associated with the required training classes prior to the publication of the orders.
2. Navy: The Navy Personnel Command.

- 2a. USMC: Training and Education Command (TECOM), Marine Corps Combat Development Center (MCCDC), Financial Management (FM) Branch. Once TECOM FM approves funding for the training, MMOA/MMEA (Officer Assignments/Enlisted Assignments) will issue the orders.
3. Air Force: Subject to the availability of funds, the Office of the Deputy Assistant Secretary (Acquisition Integration) Assistant Secretary (Acquisition) (SAF/AQX) for TDY and per-diem costs associated with DCMA training classes; AFPC will provide guidance for other training costs associated with ensuring appropriately qualified personnel are sent to the DCMA training classes.

e. DCMA will exercise reasonable management flexibility in use of assigned personnel to meet mission responsibilities. When the flight test and acceptance workload or special requirements temporarily exceed the capability at a plant/facility, DCMA will draw upon the Agency's total capability to provide interim support to meet the requirements. DCMA will request personnel from the Military Department, coordinated with the applicable program office, to augment DCMA when critical skills are required, short-term peak workloads are anticipated, or long-term requirements do not justify permanent party aircrews. When DCMA determines the number of assigned personnel exceeds requirements, personnel will be returned without delay to the Military Department.

f. DCMA will manage military aircraft and other assets associated with its flight activities to ensure their use is consistent with legitimate flight test and acceptance requirements, aircrew training and proficiency, or special Service requirements.

g. DCMA will exercise flight management control of assigned military aircrews and monitor their use. DCMA will publish a flight management instruction detailing responsibilities and procedures in the areas of aviation general provisions, aircraft operations, flight rules, aircrew requirements, training, aviation safety, and standardization. DCMA will coordinate with the Military Departments to provide Service evaluator crews to complete flight standardization and evaluation requirements. DCMA will provide all necessary travel related expenses. DCMA is responsible for assigned

aircrew proficiency, currency in the mission aircraft and annual flying minimums (as required). In the event that aircrew assigned to DCMA are unable to meet Service standards for currency and proficiency due to lapses in production rate or other causes, DCMA will seek access through the procuring Service to facilities and aircraft to regain qualifications and flight time to meet the service.

h. The applicable DCMA field activity will be responsible for preparing agreements with the nearest appropriate military flight operations facility for providing and maintaining flight records, personal flight equipment, and physical examinations for all aircrew personnel.

i. The owning Service is responsible for funding all aircraft deliveries, unless otherwise dictated by the applicable contract. DCMA aircrews may perform delivery missions upon request from the owning Service and subject to aircrew availability; however, the owning Service is still responsible for all funding, to include the associated aircrew TDY costs.

j. The Military Departments will retain controlling custodian responsibilities for all aircraft under DCMA administered contracts.

k. The Military Departments will retain mishap accountability, investigation, and reporting responsibility for aircraft mishaps associated with contracts administered by DCMA. The applicable DCMA activity will ensure the appropriate Military Department's aircraft custodian is notified of flight, flight-related, and aircraft ground mishaps by the most expedient means of communication. Notifications by DCMA will comply with the requirements of DoDI 6055.07, Mishap Notification, Investigation, Reporting, and Record Keeping, and the provisions of Federal Acquisition Regulation 42.301. DCMA activities will use contractor over and above rates and actual costs of material when reporting mishap costs to the program offices. The appropriate Military Department will be responsible for news releases pertaining to aircraft mishaps. DCMA will provide technical support to Service mishap investigation teams in the interpretation of contract requirements, as requested, when mishaps are associated with contractor operations under DCMA cognizance.

l. This Agreement is intended to document the mutual understanding, intent, and agreement of the Military Services and DCMA, but does not itself obligate the expenditure of any funds.

m. This Agreement will be reviewed at least every three years by the Military Services and DCMA.

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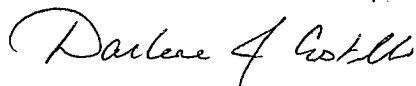
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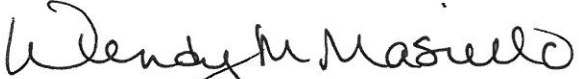
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